

Meeting

Record of Actions from the 9th Science Council Open Meeting (public session)

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Action Ref.	Description	Responsible	Deadline / Review Progress date
SC 9(1)	Science Council members to review their entry in the Register of Interests and confirm its accuracy by cop 18 June.	Science Council members	18-Jun-21 Completed
SC 9(2)	Secretariat to publish the agreed final minute of the 7th Science Council meeting on the Science Council website by end of June.	Secretariat	30-Jun-21 Completed

SC 9(3)	The CSA to provide an update to the Science Council on the Defra gene editing consultation once available (provisionally end of July)	CSA	9-Dec-21	Delayed from 30-Sep-21 No significant update in Sept. CSA providing an update at this meeting.
SC 9(4)	Adam Cook to present Key Performance Indicators to Science Council for discussion at their next meeting on 23 September.	Adam Cook	9-Dec-21	Delayed from 23-Sep-21 They are being finalised so will be presented at this meeting.
SC 9(5)	Adam Cook to consider and feed back to the September Council meeting about training FSA exemplars on the nominal group technique.	Adam Cook	23-Sep-21	Completed Reviewed experience and reported back to SC that experience in this and similar techniques is already in SERD by e-mail on 16 Sept.

SC 9(6)	Adam Cook to circulate to members the additional information as requested by members ((i) total budget and its trajectory; (ii) Number of additional staff recruited to cover regulated products) by mid-July.	Adam Cook	15-Jul-21	Completed
				Sent in 16 July SC update e-mail
SC 9(7)	Adam Cook to liaise with the Council Chair and CSA to agree specific information that should be included in future updates	Adam Cook	31-Jul-21	Completed
				Adam joined meeting with Chair and she agreed to review previous updates. SC members also asked to add their thoughts in July update e-mail.
SC 9(8)	Council members to provide and last comments on the draft report or principles and guidelines by cop 17 June 2021	Science Council members	17-Jun-21	Completed

SC 9(9)	Secretariat to update Sandy Thomas and Robin May on the promotion of this work on social media etc and with CSA networks, GO-Science and other Government networks.	Secretariat	15-Jul-21	Completed
				At July Science Council update meeting
SC 9(10)	Secretariat to coordinate discussions between Patrick Wolfe and Julie Pierce to continue engaging on data in a flexible manner	Secretariat	23-Sep-21	Complete
				On 20 July Julie said she is happy to meet with Patrick (and organise meetings including others as an when needed). Patrick Wolfe is content with this approach.
SC 9(11)	Robin May to provide a written update to the Science Council on the discussions at the labelling reform meeting he will be attending in July.	Robin May	9-Dec-21	Delayed from 31-Aug-21
				No significant progress reported at the 23 Sept closed Science Council project meeting. Will be completed by CSA at this meeting.

Completed

SC 9(12)	Secretariat to liaise with Paul Turner, FSA Comms and the CSA to discuss sharing the insights from this review in the best way possible	Secretariat	31-Jul-21	Meeting happened on the 21 July to discuss provisional delivery plan against recommendations and actions to embed learning from WG5 into FSA processes.
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