



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY257536

INSPECTION DETAILS

Inspection Date	25/11/2003
Inspector Name	Hazel Stuart-Buddery

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Queen Eleanors After School Care
Setting Address	Queen Eleanors Road Guildford Surrey GU2 7SD

REGISTERED PROVIDER DETAILS

Name	Mrs Fiona Susan Ann Barnes-Green
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Queen Eleanors After School Club operates from premises within Queen Eleanors School, Onslow Village, Guildford, Surrey. The club is open to children attending the school.

Children can attend for a variety of sessions. Children who have special needs and children who speak English as an additional language are welcomed into the group.

The group opens Monday to Friday during school term times only. Sessions are from 15.15 until 18.00.

The group is privately owned but a manager is employed to have the day to day responsibility of running the club. She is experienced in working with children of under eight years and has a qualification in child care. The setting receives support from the Early Years and Childcare Service.

How good is the Day Care?

The standards of childcare provided is satisfactory.

The manager and staff have relevant qualifications or experience in childcare, they work well as a team and are aware of their own roles and responsibilities. The group operate in a large hall and the space is reasonably well organised, although areas for children to relax are not defined. The group offer a variety of play materials and activities. The hall is warm and clean. Comprehensive policies and procedures are in place to ensure smooth running of the group.

Staff have an awareness of safety issues, although a risk assessment is not carried on a daily basis and not all hazards are removed. The staff promote health and hygiene and all hold relevant first aid certificates. Children are offered sandwiches and drinks which they prepare themselves. Most staff are aware of child protection issues and procedures.

The children are occupied with the activities provided and staff interact with them during the session and encourage them to play games together. The group have a behaviour management policy which the children understand and respond well to.

Parents are informed of all policies and procedures and regular newsletters sent out. Staff maintain confidentiality at all times.

What has improved since the last inspection?

Not applicable.

What is being done well?

- A broad range of toys and activities provided to ensure the children are occupied and stimulated. The children are happy and respond enthusiastically to play opportunities.
- Staff promote health and hygiene and encourage children to become independent in this area.
- Healthy snacks are offered to children and all dietary needs taken into account. Children enjoy preparing their own snacks and co-operate well together.
- Clear guidelines for behaviour and in place which children respect. Children are well behaved.

What needs to be improved?

- the awareness of all policies and procedures for all staff
- the organization of the hall to allow space for children to sit quietly and relax and to allow room for team and ball games
- hazards in hall to be removed or made inaccessible
- the procedure to record incidents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
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2	Ensure all new staff have full inductions and have an awareness of the policies and procedures.
4	Ensure all gym equipment is inaccessible to children.
6	Conduct a risk assessment of the premises identifying actions to be taken to minimize identified risks.
7	Ensure all incidents are recorded.
13	Develop staff's knowledge and understanding of child protection issues.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.