

## Stalking Protection Order Transfer Advice

Transfer of SPO cases:

- It is critical to ensure that all transfers of those subject to a Stalking Protection Order (SPO) are properly planned and managed. The overriding considerations when transferring an SPO case are the protection of the victim(s) and management of the perpetrator.
- Where it becomes known that a nominal intends to move away from the area that currently manages them, transfers will need to be brought to the attention of the force area where the perpetrator will reside.
- The subject of the order will be reminded of their requirement to notify their local police station.
- The offender manager from the originating force will be required to contact the forces offender management unit or force intelligence bureau (FIB) in the new force area in first instance to identify the department that will take responsibility for the ongoing management of the SPO.
- The offender manager from the originating force will be required to complete the SPO transfer document in full. In addition to the new address, this must include the circumstances of the case, person(s) identified at risk, their safety plan, the SPO prohibitions/requirements, the latest risk management plan (RMP), the latest supervisory review, any additional flags/warning markers and any relevant police/partner information as appropriate.
- The forces offender management unit or FIB for the receiving force will identify and refer to the relevant department that will be responsible for the management of the SPO (advising the requesting force accordingly)
- A meeting (arranged by the transferring area offender manager) must be arranged between the two forces. This meeting must be expedited to allow the receiving force area to, understand the circumstances, take responsibility for the RMP and ownership of the ongoing management of the SPO. It is important that communication and co-operation are achieved to ensure that a robust plan is in place to respond to the transfer.
- The receiving area must accept the transfer request within 7 days and complete its own risk assessment review in light of the perpetrators change in circumstances, considering all the factors current at that time.
- In all cases, a Manager must be allocated within 7 days of accepting transfer of the record.
- When a nominal notifies in a new area as NFA, if not already a condition, consider order variation to include 7 day reporting.
- Any concerns or dispute will need to be escalated through the supervisory ranks within Safeguarding/Public Protection teams of both force areas.